

Project Information Form

Contact Information	
NAME	EMAIL
COMPANY	PHONE
BILLING ADDRESS	SHIPPING ADDRESS (if different)

Project Information

Project Name: _____ Total DVD Copies: _____
Select Template: _____ Total Blu-ray Copies: _____
Select Format: _____

Authoring Package (uncheck services to customize your package)

- Studio Quality Encoding (MPEG2/H.264)
- Customization & Authoring of any Precomposed Motion Menu Template
- Customization of the Matching Cover and Label Template
- Professionally Printed, Packaged, and Shrink Wrapped
- Delivery of all Print (.jpg) and Disc Image (.iso) Files

Additional Project Information (if your answer is yes, please explain in Additional Notes Below)

- Will the total duration of all video content be more than 1h 50m?
- Will the project require more than one main menu, one submenu, or 24 scene selection boxes?
- Will the project require more advanced customization of the templates besides text, colors, and dropzone content?

Additional Notes

Template Information Form

Please hover your mouse over the fields to see tips on what to enter

Main Title:

Subtitle:

Main Menu Item Buttons:

Scene Selection Menu Title:

Scene Selection Chapters:

Video	Chapter #	Timecode	Chapter Name

Special Feature Menu Title:

Special Feature Item Buttons:

Front Cover Info:

Back Cover Info:

Label's Disc Content's:

Label's Additional Info:

Additional Notes:

Precomposed Terms of Service

These Terms of Service ("TOS") apply to all offers, quotations and sales of goods and/or services by Precomposed Media LLC ("Precomposed") to any purchaser or potential purchaser ("Client"). If Precomposed and Client have entered into a separate written contract relating to the sales of products, or the provision of services, these Terms of Service shall additionally apply to purchases under the separate agreement to the extent they are not inconsistent with the terms of the separate agreement.

Quotations

Quotations and proposals are subject to amendment or withdrawal by Precomposed at any time prior to the signing of an agreement with the Client. Estimates are for planning and budgeting purposes only. Precomposed shall strive to work within stated budgets, but is not liable if expenses exceed estimates as a result of changes to the project's parameters.

The Client's approval in writing shall be obtained for any increase in fees or expenses that exceed 10% above that to which the Client has agreed. Fees and expenses that are orally authorized shall be invoiced and paid for by the Client.

Conditions of Engagement

A signed agreement or other written confirmation of contract is required prior to the start of the project. The Client and Precomposed each represent that they have full power and authority to enter into this agreement and that this agreement is binding upon the Client and Precomposed and enforceable in accordance with its terms.

Term of Payment

Once Precomposed receives all necessary material for the project from Client, Precomposed shall provide still image proofs to the Client for review. Upon Client approval of the proofs, the Client will be responsible for paying the full amount of the invoice before the project is completed.

All invoices are payable within fifteen (15) days of Client approval of proofs. A service charge of 2% is compounded monthly on all overdue balances.

If it is found that any major expenses will need to be incurred during the project, the Client shall be notified and shall be asked to pay Precomposed the full amount of said expense.

Cancellation of Orders

No cancellation of any order by Client shall be accepted unless the cancellation is received by Precomposed in writing and Precomposed accepts the cancellation in writing. Upon cancellation the Client may be required to pay: The sales value of that part of the goods completed and work done in connection with the order, the sales value of any items or materials bought by Precomposed which cannot reasonably be used elsewhere by Precomposed, and any other costs and liabilities which Precomposed incurs by reason of Client's cancellation.

Any extra cost or liability incurred by Precomposed due to suspension of work or of deliveries or lack of or mistaken instructions from Client or to any interruptions or delays attributable to Client shall be added to the price of the goods and/or services and paid for by Client.

Copyright and Ownership

The Client guarantees and warrants that all materials provided to Precomposed are owned by the Client or that the Client has all necessary rights, including copyright and waiver of moral rights in such materials.

All services provided and materials created in the course of this project by Precomposed shall be for the exclusive use and benefit of the Client, other than for promotional use of Precomposed. Precomposed shall retain title to all intellectual property rights and materials until it has received payment in full of all sums owing in connection with the supply of all goods and services to Client at any time. Upon receipt of payment in full, the Client shall obtain full ownership of selective electronic files provided by Precomposed upon project completion. The Client is not entitled to any templates or project files used to create the final product.

Storage and Access

Precomposed shall retain and store all electronic files for a minimum period of three (3) months after completion of the project. Upon expiration of this period, all such materials may be destroyed by Precomposed without notice to the Client.

After such materials have been destroyed, the Client shall be fully responsible for providing Precomposed with all the necessary electronic files to produce additional copies of finished project. These necessary files shall be provided by Precomposed to the Client upon completion of a project.

Precomposed is not responsible for information or materials lost or destroyed due to disk failure or other unforeseeable hazards.

Confidential Information

The Client and Precomposed shall not, without prior written consent, disclose to any third party any secret or confidential information supplied by the other party. Client shall not copy or reproduce documents, specifications, or other written material supplied by Precomposed in connection with the goods or services or any part thereof.

General

Any failure by Precomposed to enforce any provision of this Agreement shall not be construed as a continuing waiver of any rights under such provision. In the event that any portion of this Agreement is held unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.

Liability

Precomposed is not responsible for errors or omissions in any work produced as per the Client's approval. No financial responsibility is assumed by Precomposed for errors or damages resulting from such errors.

All property belonging to the Client or its agents which is handled and stored by Precomposed shall be done so at the Client's own risk.

Precomposed shall not be held liable for items damaged, lost, or undelivered by mail or parcel service.

Precomposed shall, without prejudice to any other provisions hereof, be entitled to cancel or rescind any contract and shall not be liable for any loss or damage if its ability to perform its obligations under the contract is in any way adversely affected by circumstances beyond Precomposed's control, or by commercial unfeasibility including the failure by Precomposed's suppliers to fulfill their obligations, the denial or cancellation of necessary permits or licenses or substantial increases in the costs of performance.

Indemnity

The Client will indemnify, defend, and save harmless Precomposed against any claim, damages and expense, actions or causes of action arising from or prompted by the use of any material supplied to Precomposed by the Client or its agents.

In the event you breach the terms of this license, or if, any claims are made against Precomposed (its owners, employees, officers or directors resulting from your actions) the Client shall be liable to Precomposed for all damages, costs, judgments, expenses (including reasonable attorney fees) which it incurs. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, as applied to contracts entered into and performed within Illinois. The Client agrees to grant jurisdiction over themselves to the courts of Illinois and designate it as the forum for resolution of all disputes arising under this Agreement.

This TOS states the entire agreement between Precomposed and the Client with respect to any product or service provided by Precomposed, and all prior or contemporaneous agreements are merged herein and superseded hereby.

ANY RIGHTS NOT EXPRESSLY GRANTED HEREIN ARE RESERVED.